

1. Mandate for Technical Advisory Board

PURPOSE

The Technical Advisory Board (TAB) shall work for the consistency and the quality of the POSC Caesar's Reference Data Library (RDL) and for making the total RDL completely compliant with the data model in ISO 15926 Part 2.

TASKS

The TAB is to safeguard and promote the process industry interests within the area of the RDL. The TAB's work must be based on POSC Caesar's Articles of Association and its strategies and main tasks, the methodology and principle of ISO 15926 and ISO Maintenance Agency. Furthermore, The TAB must be goal-oriented and result-oriented.

The TAB shall ensure that the process industry gets access to reference data of very high quality by contributing to:

- Making recommendation for further enhancement of ISO 15926 with respect to reference data
- Defining the quality levels WIP-A, WIP and ISO and establish guidelines for moving from one quality level to the next and maintain and enhance these documents
- Performing multi-discipline/multi-functional cross quality assurance between the domains of the SIGs every time the RDL is changed and/or enhanced to secure consistency and quality
- Establishing good dialogue arenas with all interested parties in the industry, in research and educational institutions and the authorities, and to clearly communicate the industry's position on key issues in this field

Organization

The TAB reports to the General Manager. A representative from POSC Caesar's membership and with acknowledge leadership within the ISO system is appointed as chairperson for the TAB. All chairpersons of the SIGs are members of the TAB. In addition, up to three (3) technically knowledgeable persons from the solution providers and up to three (3) persons technically knowledgeable persons from collaboration standardization organizations might be member of the TAB. The Tab ought to have a global representation as soon as possible.

POSC Caesar's staff handles the administrative tasks.

The TAB is a quorum when at least 50% of the members are present. Each member has one vote. Simple majority makes decisions.

Way of working

The TAB shall each year within July 1, develop a work program and a budget for the following year. The work program shall consist of a set of well-defined project with start and end date, deliverables, deadlines and costs. Project managers are appointed for each project and they report administrative tasks to POSC Caesar's staff and the technical content to the relevant SIGs.

The TAB shall have a least four (4) meetings per year. One meeting ought to be in person in connection with some major arrangement somewhere. The other meetings should be executed as efficient as possible using modern technology.

All work shall be conducted according to good business practices.

The General Manager shall see to that there is sufficient co-ordination between TAB and the SIGs and other ongoing activities within POSC Caesar and that the TAB activities conform to POSC Caesar's general policies and strategies.

By development of POSC Caesar statement or resolution, the TAB, ought to seek unanimously adoption. However, in such a way that individual member may make reservations and, if desirable, cite eventual deviating point of views to the statement or resolution.

Ad-hoc working groups/projects may be established when needed.

Duration

The TAB exists until terminated by the Board of Directors.



2. Mandate for Special Interest Group Drilling and Completion

PURPOSE

The Special Interest Group Drilling and Completion (SIG D&C) shall work for the consistency and the quality of the POSC Caesar's reference data in the domain of drilling and completion and for making these data completely compliant with the data model in ISO 15926 Part 2.

TASKS

The SIG is to safeguard and promote the oil and gas industry interests within the area of the RDL. The SIG's work must be based on POSC Caesar's Articles of Association and its strategies and main tasks, the methodology and principle of ISO 15926 and ISO Maintenance Agency. Furthermore, The SIG must be goal-oriented and result-oriented.

The SIG shall ensure that the oil and gas industry gets access to reference data of very high quality by contributing to:

- Making recommendation for further enhancement of reference data within its domain
- Quality assurance and formal approval of all changes and enhancement of the RDL within its domain according to procedures given by ISO MA, ISO 15926 Part 6 and POSC Caesar's rules and procedures
- Developing and maintaining an ISO standard as a part of ISO 15926
- Establishing good dialogue arenas with all interested parties in the industry, in research and educational institutions and the authorities, and to clearly communicate the industry's position on key issues in this field

Organization

The SIG reports to the General Manager. A representative from POSC Caesar's membership and with acknowledge leadership within its domain, is appointed as chairperson for the SIG. All member organizations' of POSC Caesar may appoint a representative to the SIG. The SIG ought to have a global representation as soon as possible.

POSC Caesar's staff handles the administrative tasks.

The SIG is a quorum when at least 50% of the members are present. Each member has one vote. Simple majority makes decisions.

Way of working

The SIG shall each year within June 1, suggest a work program and a budget for the following year.

The SIG shall have a least two (2) meetings per year. One meeting ought to be in person in connection with some major arrangement somewhere. The other meetings should be executed as efficient as possible using modern technology.

All work shall be conducted according to good business practices.

The General Manger shall see to that there is sufficient co-ordination between the SIG and other ongoing activities within POSC Caesar and that the SIG activities conform to POSC Caesar's general policies and strategies.

By development of POSC Caesar statement or resolution, the SIG, ought to seek unanimously adoption. However, in such a way that individual member may make reservations and, if desirable, cite eventual deviating point of views to the statement or resolution.

Ad-hoc working groups /projects may be established when needed.

Duration

The SIG exists until terminated by the Board of Directors.



3. Mandate for Special Interest Group Reservoir and Production

PURPOSE

The Special Interest Group Reservoir and Production (SIG R&P) shall work for the consistency and the quality of the POSC Caesar's reference data in the domain of reservoir and production and for making these data completely compliant with the data model in ISO 15926 Part 2.

TASKS

The SIG is to safeguard and promote the oil and gas industry interests within the area of the RDL. The SIG's work must be based on POSC Caesar's Articles of Association and its strategies and main tasks, the methodology and principle of ISO 15926 and ISO Maintenance Agency. Furthermore, The SIG must be goal-oriented and result-oriented.

The SIG shall ensure that the oil and gas industry gets access to reference data of very high quality by contributing to:

- Making recommendation for further enhancement of reference data within its domain
- Quality assurance and formal approval of all changes and enhancement of the RDL within its domain according to procedures given by ISO MA, ISO 15926 Part 6 and POSC Caesar's rules and procedures
- Developing and maintaining an ISO standard as a part of ISO 15926
- Establishing good dialogue arenas with all interested parties in the industry, in research and educational institutions and the authorities, and to clearly communicate the industry's position on key issues in this field

Organization

The SIG reports to the General Manager. A representative from POSC Caesar's membership and with acknowledged leadership within its domain, is appointed as chairperson for the SIG. All member organizations' of POSC Caesar may appoint a representative to the SIG. The SIG ought to have a global representation as soon as possible.

POSC Caesar's staff handles the administrative tasks.

The SIG is a quorum when at least 50% of the members are present. Each member has one vote. Simple majority makes decisions.

Way of working

The SIG shall each year within June 1, suggest a work program and a budget for the following year.

The SIG shall have a least two (2) meetings per year. One meeting ought to be in person in connection with some major arrangement somewhere. The other meetings should be executed as efficient as possible using modern technology.

All work shall be conducted according to good business practices.

The General Manger shall see to that there is sufficient co-ordination between the SIG and other ongoing activities within POSC Caesar and that the SIG activities conform to POSC Caesar's general policies and strategies.

By development of POSC Caesar statement or resolution, the SIG, ought to seek unanimously adoption. However, in such a way that individual member may make reservations and, if desirable, cite eventual deviating point of views to the statement or resolution.

Ad-hoc working groups /projects may be established when needed.

Duration

The SIG exists until terminated by the Board of Directors.

4. Mandate for Special Interest Group Operation and Maintenance

PURPOSE

The Special Interest Group Operation and Maintenance (SIG O&M) shall work for the consistency and the quality of the POSC Caesar's reference data in the domain of operation and maintenance and for making these data completely compliant with the data model in ISO 15926 Part 2.

TASKS

The SIG is to safeguard and promote the oil and gas industry interests within the area of the RDL. The SIG's work must be based on POSC Caesar's Articles of Association and its strategies and main tasks, the methodology and principle of ISO 15926 and ISO Maintenance Agency. Furthermore, The SIG must be goal-oriented and result-oriented.

The SIG shall ensure that the oil and gas industry gets access to reference data of very high quality by contributing to:

- Making recommendation for further enhancement of reference data within its domain
- Quality assurance and formal approval of all changes and enhancement of the RDL within its domain according to procedures given by ISO MA, ISO 15926 Part 6 and POSC Caesar's rules and procedures
- Developing and maintaining an ISO standard as a part of ISO 15926
- Establishing good dialogue arenas with all interested parties in the industry, in research and educational institutions and the authorities, and to clearly communicate the industry's position on key issues in this field

Organization

The SIG reports to the General Manager. A representative from POSC Caesar's membership and with acknowledge leadership within its domain, is appointed as chairperson for the SIG. All member organizations' of POSC Caesar may appoint a representative to the SIG. The SIG ought to have a global representation as soon as possible.

POSC Caesar's staff handles the administrative tasks.

The SIG is a quorum when at least 50% of the members are present. Each member has one vote. Simple majority makes decisions.

Way of working

The SIG shall each year within June 1, suggest a work program and a budget for the following year.

The SIG shall have a least two (2) meetings per year. One meeting ought to be in person in connection with some major arrangement somewhere. The other meetings should be executed as efficient as possible using modern technology.

All work shall be conducted according to good business practices.

The General Manger shall see to that there is sufficient co-ordination between the SIG and other ongoing activities within POSC Caesar and that the SIG activities conform to POSC Caesar's general policies and strategies.

By development of POSC Caesar statement or resolution, the SIG, ought to seek unanimously adoption. However, in such a way that individual member may make reservations and, if desirable, cite eventual deviating point of views to the statement or resolution.

Ad-hoc working groups /projects may be established when needed.

Duration

The SIG exists until terminated by the Board of Directors.



5. Mandate for Special Interest Group Health, Safety, Security, and Environment

PURPOSE

The Special Interest Group Health, Safety, Security and Environment (SIG HSSE) shall work for the consistency and the quality of the POSC Caesar's reference data in the domain of health, safety, security and environment and for making these data completely compliant with the data model in ISO 15926 Part 2.

TASKS

The SIG is to safeguard and promote the oil and gas industry interests within the area of the RDL. The SIG's work must be based on POSC Caesar's Articles of Association and its strategies and main tasks, the methodology and principle of ISO 15926 and ISO Maintenance Agency. Furthermore, The SIG must be goal-oriented and result-oriented.

The SIG shall ensure that the oil and gas industry gets access to reference data of very high quality by contributing to:

- Making recommendation for further enhancement of reference data within its domain
- Quality assurance and formal approval of all changes and enhancement of the RDL within its domain according to procedures given by ISO MA, ISO 15926 Part 6 and POSC Caesar's rules and procedures
- Developing and maintaining an ISO standard as a part of ISO 15926
- Establishing good dialogue arenas with all interested parties in the industry, in research and educational institutions and the authorities, and to clearly communicate the industry's position on key issues in this field

Organization

The SIG reports to the General Manager. A representative from POSC Caesar's membership and with acknowledge leadership within its domain, is appointed as chairperson for the SIG. All member organizations' of POSC Caesar may appoint a representative to the SIG. The SIG ought to have a global representation as soon as possible.

POSC Caesar's staff handles the administrative tasks.



POSC Caesar

The SIG is a quorum when at least 50% of the members are present. Each member has one vote. Simple majority makes decisions.

Way of working

The SIG shall each year within June 1, suggest a work program and a budget for the following year.

The SIG shall have a least two (2) meetings per year. One meeting ought to be in person in connection with some major arrangement somewhere. The other meetings should be executed as efficient as possible using modern technology.

All work shall be conducted according to good business practices.

The General Manger shall see to that there is sufficient co-ordination between the SIG and other ongoing activities within POSC Caesar and that the SIG activities conform to POSC Caesar's general policies and strategies.

By development of POSC Caesar statement or resolution, the SIG, ought to seek unanimously adoption. However, in such a way that individual member may make reservations and, if desirable, cite eventual deviating point of views to the statement or resolution.

Ad-hoc working groups /projects may be established when needed.

Duration

The SIG exists until terminated by the Board of Directors.

6. Mandate for Special Interest Group Subsea Equipment

PURPOSE

The Special Interest Group Subsea Equipment (SIG SSE) shall work for the consistency and the quality of the POSC Caesar's reference data in the domain of Subsea equipment and for making these data completely compliant with the data model in ISO 15926 Part 2.

TASKS

The SIG is to safeguard and promote the oil and gas industry interests within the area of the RDL. The SIG's work must be based on POSC Caesar's Articles of Association and its strategies and main tasks, the methodology and principle of ISO 15926 and ISO Maintenance Agency. Furthermore, The SIG must be goal-oriented and result-oriented.

The SIG shall ensure that the oil and gas industry gets access to reference data of very high quality by contributing to:

- Making recommendation for further enhancement of reference data within its domain
- Quality assurance and formal approval of all changes and enhancement of the RDL within its domain according to procedures given by ISO MA, ISO 15926 Part 6 and POSC Caesar's rules and procedures
- Developing and maintaining an ISO standard as a part of ISO 15926
- Establishing good dialogue arenas with all interested parties in the industry, in research and educational institutions and the authorities, and to clearly communicate the industry's position on key issues in this field

Organization

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POSC Caesar's staff handles the administrative tasks.

The SIG is a quorum when at least 50% of the members are present. Each member has one vote. Simple majority makes decisions.

Way of working

The SIG shall each year within June 1, suggest a work program and a budget for the following year.

The SIG shall have a least two (2) meetings per year. One meeting ought to be in person in connection with some major arrangement somewhere. The other meetings should be executed as efficient as possible using modern technology.

All work shall be conducted according to good business practices.

The General Manger shall see to that there is sufficient co-ordination between the SIG and other ongoing activities within POSC Caesar and that the SIG activities conform to POSC Caesar's general policies and strategies.

By development of POSC Caesar statement or resolution, the SIG, ought to seek unanimously adoption. However, in such a way that individual member may make reservations and, if desirable, cite eventual deviating point of views to the statement or resolution.

Ad-hoc working groups /projects may be established when needed.

Duration

The SIG exists until terminated by the Board of Directors.



7. Mandate for Special Interest Group Development and Modifications

PURPOSE

The Special Interest Group Development and Modifications (SIG D&M) shall work for the consistency and the quality of the POSC Caesar's reference data in the domain of engineering and for making these data completely compliant with the data model in ISO 15926 Part 2.

(Most likely will this SIG be divided into 5-6 SIGs covering the different disciplines in engineering in due time.)

TASKS

The SIG is to safeguard and promote the oil and gas industry interests within the area of the RDL. The SIG's work must be based on POSC Caesar's Articles of Association and its strategies and main tasks, the methodology and principle of ISO 15926 and ISO Maintenance Agency. Furthermore, The SIG must be goal-oriented and result-oriented.

The SIG shall ensure that the oil and gas industry gets access to reference data of very high quality by contributing to:

- Making recommendation for further enhancement of reference data within its domain
- Quality assurance and formal approval of all changes and enhancement of the RDL within its domain according to procedures given by ISO MA, ISO 15926 Part 6 and POSC Caesar's rules and procedures
- Developing and maintaining an ISO standard as a part of ISO 15926
- Establishing good dialogue arenas with all interested parties in the industry, in research and educational institutions and the authorities, and to clearly communicate the industry's position on key issues in this field

Organization

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POSC Caesar's staff handles the administrative tasks.



POSC Caesar

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Way of working

The SIG shall each year within June 1, suggest a work program and a budget for the following year.

The SIG shall have a least two (2) meetings per year. One meeting ought to be in person in connection with some major arrangement somewhere. The other meetings should be executed as efficient as possible using modern technology.

All work shall be conducted according to good business practices.

The General Manger shall see to that there is sufficient co-ordination between the SIG and other ongoing activities within POSC Caesar and that the SIG activities conform to POSC Caesar's general policies and strategies.

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Ad-hoc working groups /projects may be established when needed.

Duration

The SIG exists until terminated by the Board of Directors.



8. Mandate for Special Interest Group Modeling, Methodology & Technology

PURPOSE

The Special Interest Group Modeling, Methodology & Technology (SIG MMT) shall work for the consistency and the quality of the ISO 15926 data model, necessary methodology and technology for efficient and effective operation of PCA's reference data in the domain of oil and gas.

TASKS

The SIG is to safeguard and promote PCA's interests within the area of modeling, methodology and technology. The SIG's work must be based on POSC Caesar's Articles of Association and its strategies and main tasks, the methodology and principle of ISO 15926 and ISO Maintenance Agency. Furthermore, The SIG must be goal-oriented and result-oriented.

The SIG shall ensure that the oil and gas industry gets access to models, methodology and technology of high quality by contributing to:

- Development, maintenance and enhancement of models for data integration, reasoning and uncertainties that are inline with the semantic web technologies
- Development, maintenance and enhancement of methodology for establishing ontologies, quality checking of ontologies, implementation of ontologies
- Development, maintenance and enhancement of technologies for creation and implementation of ontologies
- Establishing good dialogue arenas with all interested parties in the industry, in research and educational institutions and the authorities, and to clearly communicate the industry's position on key issues in this field

Organization

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POSC Caesar's staff handles the administrative tasks.

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Way of working

The SIG shall each year within June 1, suggest a work program and a budget for the following year.

The SIG shall have a least two (2) meetings per year. One meeting ought to be in person in connection with some major arrangement somewhere. The other meetings should be executed as efficient as possible using modern technology.

All work shall be conducted according to good business practices.

The General Manger shall see to that there is sufficient co-ordination between the SIG and other ongoing activities within POSC Caesar and that the SIG activities conform to POSC Caesar's general policies and strategies.

By development of POSC Caesar statement or resolution, the SIG, ought to seek unanimously adoption. However, in such a way that individual member may make reservations and, if desirable, cite eventual deviating point of views to the statement or resolution.

Ad-hoc working groups /projects may be established when needed.

Duration

The SIG exists until terminated by the Board of Directors.



POSC Caesar

9. Mandate for Special Interest Group Procurement & Logistics

PURPOSE

The Special Interest Group Procurement & Logistics (SIG P&L) shall work for the consistency and the quality of the POSC Caesar's reference data in the domain of procurement and logistics and for making these data completely compliant with the data model in ISO 15926 Part 2.

To be established in 2008/9.