Minutes of Meeting
EPIM Drilling Core Group Meeting

Time:	2011-02-15, 09:00-10:00
Venue:	Web conference
Chair:	Geir Aas
Minutes:	Lillian Hella
Present:	Geir Aas, ExxonMobil
	Jonas Stokka, ptil
	Jostein Jåtten, Statoil
	Angela Albrektsen, Statoil
	Arild Solsbak, ConocoPhillips
	Ivar Blaauw, ConocoPhillips
	Stein Arve Finnestad, Gapgemini
	Yao Lu, Gapgemini
	Pål Rylandsholm, DNV
	Lillian Hella, PCA

Agenda
1. **Approval of agenda**
2. **Approval of Minutes of Meeting from last meeting**
3. **New project member – Yao, Capgemini**
4. **Agreement and clarifications on definitions**
5. **XML Schema and html report status**
6. **Future work**
7. **Next meeting**
8. **AOB**

Minutes
1. Approval of agenda
Approved.

2. Approval of Minutes of Meeting from last meeting
Approved.

3. New project member
Asbjørn is replaced by Yao Lu. Yao's contact information:
yao-bo.lu@capgemini.com

4. and 5. Agreement and clarifications on definitions and XML Schema and html report status
Dull grade information is reported the last day of run of a bit, and is not included on a daily basis. Dull grade information is standardized, and covered by chapter in Drilling Data Handbook, as shown by Pål during meeting. There are 8 main categories, and for each a set of

classifications. Dull grade was included in scope attachment to project description for DDR 1.2 which has been approved, and is still part of scope.

The current extended html report is available at:
http://drilling.posccaesar.org/svn/projects/DailyDrillingReport_1.2/XML/HTMLreport/testDocumet_2011_02_07.xml

For comparison, the existing version (DDR 1.1) can be found at:
http://drilling.posccaesar.org/svn/standards/DailyDrillingReport/1.1.0/HTMLreport/testDocumet_style5.xml

XML Schema, transformation files etc. are available in the project repository:
http://drilling.posccaesar.org/svn/projects/DailyDrillingReport_1.2/XML/

Comments relevant for the new html and example report:
- Reformulate existing field "Elevation" – is the distance from RKB to MSL (as described in definition)
- Water depth – MSL – the distance from surface to sea bed
- Put fields "Elevation" and "Water depth MSL" closer
- One report can contain several cement jobs, and one job can be related to several cement fluid details – include section cement fluid details as a part of section cement information
- Create an example report that includes 2 cement jobs where 1 cement job is related to 3 fluid detail information subsections
- Change section name for Pipe information to Casing/Liner/Tubing information

6. Future work
PCA and DNV will continue with work on definitions and modelling. Capgemini will continue with corrections to the presentation of the xml report and elements in XML Schema, and also necessary WITSML coordination.

7. Next meeting
Next meeting will be held as a Web conference 15 March 2011, 9-11.

8. AOB
No items were proposed under AOB

Actions:

Action 11.07 Send out example report for viewing (Lillian)

Action 11.08 Provide dull grade example data to Pål (Jostein)

Action 11.09 Adjust current version of example and html report according to comments as listed in section 4. and 5. (Stein, Yao)