

Minutes of Meeting

EPIM Drilling Core Group Meeting

Time: 2011-01-11, 09:00-10:45
Venue: Web conference
Chair: Geir Aas
Minutes: Lillian Hella
Present: Geir Aas, ExxonMobil
Asbjørn Egir, Capgemini
Stein Arve Finnestad, Gapgemini
Yao Lu, Gapgemini
Jonas Stokka, ptil
Arild Solsbak, ConocoPhillips
Ivar Blaauw, ConocoPhillips
Jostein Jåtten, Statoil
Angela Albrektsen, Statoil
Pål Rylandsholm, DNV
Lillian Hella, PCA

Agenda

1. **Approval of agenda**
2. **Approval of Minutes of Meeting from last meeting**
3. **Settling of suggested definitions and clarifications (including enumerations)**
4. **Agreement of Project Description document with updated scope**
5. **DDR 1.2 page on EPIM RUF – Drilling wiki**
6. **Future work**
7. **Next meeting**
8. **AOB**

Minutes

1. Approval of agenda

Approved.

2. Approval of Minutes of Meeting from last meeting

Approved.

3. Settling of suggested definitions and clarifications (including enumerations)

The following clarifications were done related to main focus areas for the meeting:

- Start dates – start and end dates are included for all activities, hence current report is OK with regards to start dates for existing relevant elements.
- Proposed intervals already included or not necessary to include.
- Proposed differences in lengths – can be taken out of scope, already included information is sufficient. For Depth mMD of activity we need to specify in definition that current element is measured at end of activity.

- API 5CT – this standard does not cover all alternatives for necessary combinations. In addition, new combinations are continuously added and this will lead to a maintenance problem with regards to keeping such a list up to date. Different alternative solutions will be presented at next meeting (ref action 11.03)
- Drill bit – size and dull types – probably too detailed scope. Dull types and hydraulic measurements are not interesting information for partners. All elements proposed in this section are proposed kept out of scope. Decision will be made in next meeting (ref action 11.02)

The element labelled "phase" has the following legal values:

"fixed", "snub", "coil", "wire line", "bop test"

The phase-element in WITSML and the DDR does not correspond to "phase" in WellView which has a structure like the following:

Job

 Phase

 Main activity

 Sub activity

Different companies may use different codes for jobs and phases. ExxonMobil will provide a list of possible values for "Job" and "phase"

4. Agreement of Project Description Document with updated scope

The following should be added to project description:

- Deliverable related to the investigation of external validation (as done using factdb in production reporting)
- Responsible parties to main tasks.

An updated project description will be reviewed in the next meeting.

5. DDR 1.2 page on EPIM RUF – Drilling wiki

Available here:

http://drilling.posccaesar.org/wiki/projects/DailyDrillingReport_1.2

Can also be accessed from EPIM's Web pages → Reports User Forum and Collaboration rooms

<http://www.epim.no/visartikkel.asp?id=1265>

6. Future work

Continue ongoing work and present proposals at next meeting.

7. Next meeting

Next meeting will be held as a Web conference 25 January 2011, 9-11.

8. AOB

Action 11.01 Update project description and scope attachment to proposed DDR extensions (Lillian)

Action 11.02 Check prioritization on proposed bit data elements for ExxonMobil and ENI (Geir)

- Action 11.03** Present alternatives for the maintenance problem of casing information, including external validation and maintenance (Lillian, Pål)
- Action 11.04** Distribute API 5CT document (Lillian)
- Action 11.05** Provide project with a list of possible values for «Job» and «Phase» (Geir)