

# Minutes of Meeting

## EPIM Drilling Core Group Meeting

**Time:** 2010-12-15, 09:00-11:00  
**Venue:** Web conference  
**Chair:** Geir Aas  
**Minutes:** Lillian Hella  
**Present:** Geir Aas, ExxonMobil  
Asbjørn Egir, Capgemini  
Stein Arve Finnestad, Gapgemini  
Yao Lu, Gapgemini  
Jonas Stokka, ptil  
Arild Solsbak, ConocoPhillips  
Arne Ohrstrand, ConocoPhillips  
Jostein Jåtten, Statoil  
Pål Rylandsholm, DNV  
Lillian Hella, PCA

### Agenda

1. **Approval of agenda**
2. **Approval of Minutes of Meeting**
3. **Settling of suggested definitions**
4. **Clarifications of concepts and/or prioritizations**
5. **Agreement of Project Description document**
6. **Future work**
7. **Next meeting**
8. **AOB**

### Minutes

#### 1. Approval of agenda

Approved.

#### 2. Approval of Minutes of Meeting

Approved.

#### 3. Settling of suggested definitions and 4. Clarifications of concepts and/or prioritizations

The following clarifications were done:

- Today's reporting with regards to datums will be kept, but water depth to be added. Other proposed datums from WITSML to be taken out of scope.
- For bit data section:
  - Size refers to the diameter of the hole drilled by the bit.
  - Bit/run number refers to bit number + rerun – already included in existing DDR, but definition in RDL to be updated. See also ptil user manual.

- Useful to report both total values for a drill bit (e.g total hours drilled) and 24 hours based measures (e.g. hours drilled in a 24 hour reporting period).
- Check IADC standard for categorizations of dull grade for bits.
- Rename a section to cover casing/liner/tubing. The same types of elements are relevant for all these.
- API 5CT used as a basis – but there are more end types and grades than listed in shown document that need to be included.
- For cementing section:
  - For the end of a cementing job we need to define the criteria for when the end of the activity is. This needs to be reflected in the definition in the RDL.
  - For cementing job types WITSML types can be used as a basis.
- Rigtypes – fixed or movable is sufficient.
- Expected pressure and temperature are to be reported for HPHT wells. Whether a separate section or to be included in heading is to be decided.
- Sidetrack to be taken out of scope – understandable based on name of wellbore.

No objections on the refined scope. Included concepts are okay, and no major concepts seem to be missing.

## **5. Agreement of Project Description Document**

Postponed. To be reviewed at next meeting, attached with updated scope.

## **6. Future work**

Continue ongoing work and present proposals at next meeting. Concepts and definitions are usable as basis for the start of the XML Schema work.

## **7. Next meeting**

Next meeting will be held as a web conference 9-11 11 January 2011. We aim for a physical meeting after next meeting.

## **8. AOB**

**Action 10.09** Update scope attachment to proposed DDR extensions project description (Lillian)

**Action 10.10** Check IADC for dull grades (Lillian, Pål)

**Action 10.11** Check API 5TC for more end types and grades (Lillian, Pål)

**Action 10.12** Correct xslt – From Fuuld type to Fluid type (Stein)

**Action 10.13** Addition to current xslt – specify that all measured depths are relative to RKB (Stein)