

Draft Minutes of Meeting

EPIM Drilling Core Group Meeting

Time: 2011-01-25, 09:00-10:00
Venue: Web conference
Chair: Geir Aas
Minutes: Lillian Hella
Present: Geir Aas, ExxonMobil
Johannes Sørvang, ExxonMobil
Stein Arve Finnestad, Gaggemini
Yao Lu, Gaggemini
Jonas Stokka, ptil
Jostein Jåtten, Statoil
Angela Albrektsen, Statoil
Pål Rylandsholm, DNV
Lillian Hella, PCA

Agenda

1. **Approval of agenda**
2. **Approval of Minutes of Meeting from last meeting**
3. **Alternatives for legal lists**
 - a. **Free text**
 - b. **Fixed set of combinations in XML Schema**
 - c. **Externally stored, maintained and validated**
4. **Clarifications and settling of final scope**
5. **Agreement on Project Description document**
6. **Future work**
7. **Next meeting**
8. **AOB**

Minutes

1. Approval of agenda

Approved.

2. Approval of Minutes of Meeting from last meeting

Approved unless comments are received within a week.

3. Alternatives for legal lists

There are three alternatives proposed for handling of combinations of parameters, e.g. casing:

1. Free text
2. Fixed set of combinations in XML Schema
3. Externally stored, maintained and validated

Alternative 2 and 3 require the project group to know as much as possible about the current status with regards to possible combinations for casings that are actually used in the different companies today, that are not covered by API 5CT.

More than 50% of legal combinations of parameters are general and can be considered to be shared among different companies. 30-40% will vary from company to company and different fields. The companies themselves keep these lists updated according to their needs.

Companies can validate their combinations of legal values internally, and it was agreed that at this stage one did not see the value of external storage or validation of such centrally stored and controlled list of available combinations with necessary maintenance procedures. Companies will continue with internal validation. However, a specific format to follow for the parameters is required, e.g. with regards to units of measure.

Therefore, alternative 1 is agreed to be the preferred one, together with a standardized format for the specific elements.

4. Clarifications and settling of scope

Proposed bit data elements that have been given high prioritization by two operators (ENI and ExxonMobile) to be part of scope in this project, and needs to be included in scope document.

5. Agreement on Project Description document

Investigation and possible implementation of external storage and validation of legal lists (e.g. for casing) is not to be part of the project. Bit data elements need to be added to project description as proposed extension of existing section as this is part of scope.

6. Future work

Focus for next meeting will be definitions and understanding of proposed elements in scope.

7. Next meeting

Next meeting will be held as a Web conference 8 February 2011, 9-11.

8. AOB

No items were proposed under AOB

Action 11.05 Update project description and scope attachment according to comments during the meeting, and send out proposed final version (Lillian)

Action 11.06 Contact Johannes for information about Dull grades (Pål)